

**OTTERPOOL PARK LIMITED LIABILITY PARTNERSHIP**

**MINUTES OF THE BOARD**

**Date: 23<sup>rd</sup> November 2021**

**Place: The Jockey Club, Folkestone Racecourse, Stone Street, Westenhanger**

**Directors present: John Bunnett, Andy Jarrett, Luke Quilter (chair), Rebecca Shoob, Sally-Anne Logan; Jenny Hollingsbee**

**Others present: Donna Brace, Peter Wignall, Mark Dodson**

**40. Apologies for absence**

Dinah Roake

**41. Declarations under the code of conduct**

There were no declarations.

**42. Minutes of the meeting of 30<sup>th</sup> September 2021**

To agree the minutes of the meeting of 30<sup>th</sup> September 2021

**Decision:**

Minutes were agreed

**43. Otterpool Park, Business Plan First Annual Update**

Report No 21 - This report introduces an early draft of the first annual update of the business plan for the LLP and seeks the Board's approval to submit it to the owners for approval.

**Decision:**

1: The board endorse the draft of the first annual update to the business plan contained in appendix 1 to this report and recommend it to the owners of the LLP

2: That the Managing Director in consultation with the chairman be authorised to make minor amendments to the plan

**44.** Board thanked the LLP team for the work involved in producing the 1<sup>st</sup> annual review of the business plan.