

**OTTERPOOL PARK LIMITED LIABILITY PARTNERSHIP**

**MINUTES OF THE BOARD**

**Date: 13<sup>th</sup> September 2022**

**Place: The Jockey Club, Folkestone Racecourse, Stone Street, Westenhanger**

**Directors present: John Bunnett, Andy Jarrett, Luke Quilter (part of meeting only) (chair), Rebecca Shoob, Sally-Anne Logan, Jenny Hollingsbee, Dinah Roake**

**Others present: Donna Brace, Peter Wignall, Mark Dodson, Sean Howarth**

**63. Apologies for absence**

No apologies given

**64. Declarations under the code of conduct**

There were no declarations of interest

**65. Minutes of the meeting of 22<sup>nd</sup> of June**

To agree the minutes of the meeting of 22<sup>nd</sup> of June

**Decision:**

The minutes were agreed

**66. Proposed Collaboration Agreement**

Report No 29 makes recommendations to the Council that in principle a collaboration agreement should be entered into.

**Decision:**

1.To recommend to the Council the principle of entering into a collaboration agreement as outlined in report No 29.

2.To receive a further report on the details of the arrangements prior to making any recommendation to the Council on whether the agreement should be entered into.

## **67. Financial Update**

### **Decision:**

1.The board noted that the Arcadis contract has been novated from FHDC to OPLL and noted the financial implications of this action.

2.Board noted the forecasted spend for FY22/23

3.Board noted the update on the Funding agreement with FHDC.

(Note: during the discussion of this item the Chair had to leave the meeting. Sally – Anne Logan took the chair for the remainder of the item).