

**MEETING TITLE**

**Otterpool Park: Collaboration Board**

**DATE**

21 August 2019

**TIME**

11:00 AM

**LOCATION**

Arcadis House, 34 York Way, London N1 9AB

**PARTICIPANTS**

John Bunnett Folkestone & Hythe District Council (JB)  
Jenny Hollingsbee Folkestone & Hythe District Council (JH)  
Andy Jarrett, Folkestone & Hythe District Council (AJ)  
Richard Banks, Cozumel Estates (RB)  
Garrett Peters, Cozumel Estates (GP)

**PROFESSIONAL TEAM REPRESENTATIVES**

Matt Gardner, Arcadis (MG)  
Rebecca Kearney, Arcadis (RK)  
Tom Vernon, Quod (TV)ppy Carmody-Morgan, Quod (PCM)

**APOLOGIES**

Julia Wallace, Folkestone & Hythe District Council (JW)  
Keith Perry, Arcadis (KP)  
Gary Young, Farrells (GY)

ACTION	WHO	WHEN
<b>1. Agreement of notes from Collaboration Board held on 26<sup>th</sup> June 2019</b>		
1.1 The notes were agreed as a correct record of the meeting held on 26 <sup>th</sup> June 2019.		
<b>2. Core Strategy Review and Planning Application update</b>		
2.1 An update was provided on recent activity relating to the Core Review Strategy and Planning Application.		
<b>3. Proposed Changes to</b>		
3.1 The Board reviewed potential changes to the Parameter Plans and agreed that the drafts be shared with the LPA for feedback.	GY	11 Jul 2019
<b>4. Strategic Infrastructure Review</b>		
4.1 The Board received a presentation on the latest progress with wastewater and power options and next steps.		
<b>5. Dates of next meeting</b>		
5.1 The dates of forthcoming meetings were noted.		
<b>6. AOB</b>		
6.1 There was no further business.		

