

MEETING TITLE

Otterpool Park: Collaboration Board

DATE

26 June 2019

TIME

09:30AM

LOCATION

Arcadis House, 34 York Way, London N1 9AB

PARTICIPANTS

John Bunnett, Folkestone & Hythe District Council (JB)
Jenny Hollingsbee, Folkestone & Hythe District Council (JH)
Andy Jarrett, Folkestone & Hythe District Council (AJ)
Julia Wallace, Folkestone & Hythe District Council (JW)
Richard Banks, Cozumel Estates (RB)
Garrett Peters, Cozumel Estates (GP)
Liz Whittaker, Cozumel Estates (LW)

PROFESSIONAL TEAM REPRESENTATIVES

Rebecca Kearney, Arcadis (RK)
Keith Perry, Arcadis (KP)
Lloyd Jenkins, Arcadis (LJ)
Renuka Gunasekara, Arcadis (RG) – item 5
Matt Mitchell, Arcadis (MM) – item 5
Gary Young, Farrells (GY)
Poppy Carmody-Morgan, Quod (PCM)

APOLOGIES

Matt Gardner, Arcadis (MG)
Tom Vernon, Quod (TV)

ACTION	WHO	WHEN
1. Agreement of notes from Collaboration Board held on 6th March 2019		
1.1 The notes were agreed as a correct record of the meeting held on 6 th March 2019.		
2. Local Plan and Planning Application Update		
2.1 An update was provided on recent activity relating to the Local Plan, Core Strategy and Planning Application.		
3. Proposed Changes to Parameter Plans		
3.1 The Board reviewed potential changes to the Parameter Plans and agreed that the drafts be shared with the LPA for feedback.	GY	11 Jul 2019
4. Strategic Infrastructure Review		
4.1 The Board received a presentation on the latest progress with wastewater and power options and next steps.		
5. Dates of next meeting		
5.1 The dates of forthcoming meetings were noted.		

ACTION

WHO

WHEN

6. AOB

6.1 There was no further business.